

OCEAN COUNTY SOIL CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
714 LACEY ROAD, FORKED RIVER, NJ 08731
January 18, 2024, FY24

MINUTES

I. CALL TO ORDER

The meeting was called to order by Dr. William Pollock at 8:01 a.m. Dr. Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. The meeting Agenda and WebEx information was published on the district's website. The meeting was held via WebEx.

Supervisors present: Dr. William Pollock, Chairman; John Tiedemann, Vice Chairman; Dr. Michael Gross, Secretary; Gary Paxton, Treasurer; and Ray Bukowski, member arrived at 8:02 a.m. Others present: Christine Raabe, Director; Jean Baluski, Assistant Director; and Mary Ellen Banfield, Office Manager, all from Ocean County Soil Conservation District (OCSCD).

II. FLAG SALUTE

Dr. Pollock led the salute to the flag of the United States of America.

III. APPROVAL OF AGENDA

There was an amendment to the agenda as an item was added to New Business as letter J—Barnegat Bay Partnership Subcontract to work on Jersey Friendly Yards. A motion to approve the agenda for today's meeting made by Mr. Tiedemann and seconded by Mr. Paxton. Roll call vote: unanimous.

IV. APPROVAL OF PREVIOUS MINUTES (11/21/2023)

A motion to approve the Minutes from 11/21/23 was made by Mr. Paxton and seconded by Dr. Gross. Roll call vote: unanimous.

V. REPORTS TO BOARD—none

VI. CORRESPONDENCE

- A. District Review Manual - Updated OCSCD - CR2023 and submitted to SSCC by 1/6/24 deadline
- B. Request to SSCC for Extension of FY23 Audit Submission
- C. NJACD letter- Local Working Group being hosted by Burlington SCD week of February 5. TBD
- D. Ocean Audit Submission Extension Granted

VII. MONTHLY STATEMENT OF TREASURER (November & December)

Dr. Pollock called for a motion to approve the Monthly Statement of Treasurer. A motion was made by Mr. Paxton and seconded by Dr. Gross. Roll call vote: unanimous.

VIII. BILLS AND CLAIMS - (October, November & December) Chapter 251 & General

Dr. Pollock called for a motion to accept the BILLS AND CLAIMS - (October, November, and December) Chapter 251 & General. The motion was made by Mr. Paxton and seconded by Dr. Gross. Roll call vote: unanimous

IX. REPORTS OF STANDING COMMITTEES

Education update from Becky Laboy was in the DropBox.

X. REPORTS OF SPECIAL (AD HOC) COMMITTEES—none

XI. PUBLIC COMMENT—none

XII. CHAPTER 251 – Certified Plans, Re-Certifications, Amendments, Incomplete and Denied Plans (attachment A)

A. Applications

- Certified Applications as of 1/10/2024 – Motion to approve made by Mr. Tiedemann and seconded by Dr. Gross. Roll call vote: unanimous.
- Recertified & amended as of 1/10/2024 – Motion to approve made by Mr. Paxton and seconded by Dr. Gross. Roll call vote: unanimous.
- Uncertified Plans as of 1/10/2024 – no vote

B. SCD# 21284; Shefa Chaim Ave., Lakewood Township; Block 1023 and 1009; Lots 1.01, 3 and 1.04, 1.05; SCO rescinded 11/13/2023

C. SCD# 22811; 444 Hope Chapel Road, Lakewood Township; B 2, Lots 109 & 15; SCO issued 1/29/2023

D. SCD# 21896; 23-25 Royal Court; Block 536, Lot 1.13, Lakewood Township; SCO issued 12/5/2023

E. SCD#19049; Earie Way Subdivision, Lacey Township; Blocks 1214 & 1222, Lots 21-36 & 12-19; SCO issued 12/13/2023

- F. SCD# 19049; Earie Way Subdivision; Blocks 1214 & 1222, Lots 21-36 & 12-19; REVISED SCO issued 12/13/2023
- G. SCD# 18181; Congregation Chateau Park Sefard; 50 Pine Blvd., Lakewood; Bloc 430, Lots 4 & 50; SCO issued 12/19/2023
- H. SCD# 18061; 924 New Hampshire Ave., Lakewood; Block 1159, Lot 1; SCO issued 12/19/2023
- I. SCD# 206089; M&T at Str Urban Renewal LLC--site plan, South Toms River Borough; Block 20, Lots 11.02 & 12; SCO issued 12/19/2023
- J. SCD# 22980; Yeshiva Nesivos Hatorah--Site Plan, Blocks 1098 & 1099, Lots 1-3 & 1, 3 & 4; SCO issued 12/20/2023
- K. Soil Disturbance; Block 210.01, Lot 1; 510 North Main St., Barnegat Township; SCO Issued 12/28/2023
- L. SCD# 22980; Yeshiva Nesivos Hatorah—Site Plan; Blocks 1098 & 1099, Lots 1-3 & 1, 3, and 4, Lakewood Township; SCO rescinded 12/28/2023
- M. SCD# 17534; Congregation Zichron Binyamin—Site Plan; Block 165, Lots 19.01, 19.02, 19.03; 701 Princeton Ave., Lakewood Township; SCO rescinded 1/3/2024
Dr. Pollock called for a motion to approve items B through M altogether. Mr. Tiedemann made the motion and was seconded by Mr. Paxton. Roll call vote: unanimous.
- N. Quarterly Report – FY24 – Q2

XIII. OLD BUSINESS

- A. Annual Report – 2022-2023 – Published 12/27/2023 via Constant Contact (posted on website: <https://soildistrict.org/annual-report/>)

XIV. NEW BUSINESS

- A. Use of Supervisor Signature Stamp to Certify Soil Erosion and Sediment Control Plans: Resolution 2024-5. A motion was made to approve by Dr. Gross and seconded by Mr. Paxton. Roll call vote: unanimous.
- B. RCPP Coastal Project – Subcontract with Stockton for Oyster Reef Monitoring. A motion to accept was made by Mr. Bukowski and seconded by Mr. Tiedemann. Roll call vote: unanimous.
- C. Accept Audit proposal from Suplee, Clooney & Company for FY24 Audit. A motion to accept made by Mr. Bukowski and seconded by Mr. Paxton. Roll call vote: unanimous.
- D. Resolutions: 2024-1, Election of Officers; 2024-2, Professional Services; 2024-3, District’s official publications; 2024-4, Standing Committees. Dr. Pollock called for a motion to approve the annual resolutions altogether. A motion made by Mr. Tiedemann and seconded by Mr. Bukowski. Roll call vote: unanimous.
- E. Replacement of HVAC System - Options/Quotes
Mr. Bukowski recused himself from the decision-making pertaining to gas conversion. More information and is needed.
- F. Roundtable 2024 – 27th Annual – 4/17/2024 (3rd Wednesday of April) at the Lighthouse Center
- G. Hire new Inspectors (1 part-time, 1 full-time)
Liam McBride was hired on 1/16/2024 part-time (2 full days per week) at the rate of \$25/hr.
Joseph Serio will start on 1/29/2024 full-time at Range 18, Step 5, at an annual salary of \$59,988.93.
- H. 2024 Poster Contest- The theme is “May the Forest Be with You, Always” (Chosen by NACD)
- I. Supervisor Business Cards—not needed at this time
- J. Subcontract to continue to work on Jersey Friendly Yards with the Barnegat Bay Partnership. A motion to accept was made by Mr. Bukowski and seconded by Dr. Pollock. Roll call vote: unanimous.

XV. EXECUTIVE SESSION—none

XVI. ANNOUNCEMENT OF NEXT DISTRICT MEETING – 3/21/2024

XVII. ITEMS FOR NEXT MEETING

XVIII. ADJOURNMENT

A motion to adjourn was made by Mr. Tiedemann and seconded by Dr. Gross. Roll call vote: unanimous. The meeting was adjourned at 9:04 a.m.

Michael Gross, Secretary

MFG: meb