

OCEAN COUNTY SOIL CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
714 LACEY ROAD, FORKED RIVER, NJ 08731  
July 20, 2023, FY24

**MINUTES**

- I. **CALL TO ORDER**—The meeting was called to order by Dr. William Pollock at 8:38 a.m. Dr. Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. The meeting was held at the Lighthouse Center for Natural Resource Education located in Waretown, NJ.  
  
Supervisors present—Dr. William Pollock, Dr. Michael Gross, Gary Paxton, John Tiedemann, and Ray Bukowski. Others present were Nicole Ciccaglione, Natural Resources Conservation Services (NRCS); Christine Raabe, District Director; Jean Baluski, Assistant District Director; Rebecca Laboy, Education Outreach Specialist; Kristin Adams, Conservation Specialist; and Mary Ellen Banfield, Office Manager, Ocean County Soil Conservation District. Also in attendance were Nancy Eriksen, Martha Maxwell-Doyle (also as Emeritus Supervisor for OCSCD), Jack Henderson, Barbara Gindhart, members of the Natural Resources Education Foundation (NREF); and Michele Wilson, VP OceanFirst Bank.
- II. **FLAG SALUTE**—Dr. Pollock led the flag salute.
- III. **APPROVAL OF AGENDA\***  
Dr. Pollock called for a motion to approve the agenda with amendments. The motion was made by Mr. Tiedeman and seconded by Mr. Bukowski. Roll call vote: unanimous.  
\*OceanFirst Representative—Resolution and Signature Cards\* **Request to go early in agenda**  
Dr. Pollock called for a motion to approve the signing of signature cards and the bank’s resolution. The motion was made by Mr. Tiedemann and seconded by Mr. Bukowski. Roll call vote: unanimous.
- IV. **APPROVAL OF PREVIOUS MINUTES (5/18/23)**  
Dr. Pollock called for a motion to approve the minutes of the previous meeting. The motion was made by Mr. Paxton and seconded by Dr. Gross. Roll call vote: unanimous.
- V. **REPORTS TO BOARD**  
Natural Resources Conservation Service (NRCS)—Ms. Ciccaglione reported on conservation plans with contracts: 9 contracts are in Ocean County; 3 forest management plans, 3 forest implementation plans, 1 wildlife plan, and 2 aquaculture plans.  
Education Outreach: Ms. Laboy reported on the Jersey Friendly Yards Certification pilot program with 2 municipalities: Pt. Pleasant Beach and Pine Beach; and 2 schools: Brick High School and Pinelands Regional High School. Also, Ms. Adams reported on the Regional Conservation Partnerships Program (RCCP) and Environmental Quality Incentives Program (EQIP) grants for various projects.
- VI. **CORRESPONDENCE**
  - A. NJACD Annual Meeting –11/20/23—tentatively to be held at the Liberty Science Center
  - B. Evan Madlinger Named as Acting NRCS State Conservationist
  - C. Acknowledgement from the State Soil Conservation Committee Emeritus Supervisors—Anthony DiLodovico & Martha Maxwell-Doyle
  - D. Farewell Message from Secretary Fisher / Joe Atchison Named Acting Secretary of Agriculture
- VII. **MONTHLY STATEMENT OF TREASURER - (May & June)**  
Dr. Pollock called for a motion to accept the Monthly Statement of the Treasurer for May and June. The motion was made by Mr. Tiedemann and seconded by Mr. Paxton. Roll call vote: unanimous.

- VIII. **BILLS AND CLAIMS** - (April through June & May & June) Chapter 251 & General  
 Dr. Pollock called for a motion to accept the Bills and Claims. The motion was made by Dr. Gross and seconded by Mr. Tiedemann. Roll call vote: unanimous.
- IX. **REPORTS OF STANDING COMMITTEES**—Education  
 Ms. Laboy gave a brief synopsis of the Education Committees activities. Full report included in Board materials.
- X. **REPORTS OF SPECIAL (AD HOC) COMMITTEES**—none
- XI. **PUBLIC COMMENT**—none
- XII. **CHAPTER 251** – Certified Plans, Re-Certifications, Amendments, Incomplete and Denied Plans (attachment)  
 Dr. Pollock called for a motion to approve the Certified, Recertified & Amended, and Denied applications. The motion was made by Dr. Gross and seconded by Mr. Paxton. Roll call vote: unanimous except for Mr. Paxton abstaining from SCD# 24245.
- A. Applications
- Certified Applications as of 7/11/2023 –
  - Recertified & amended as of 7/11/2023 - Roll call vote.
  - Additional Certified Plans for approval as of 6/22/23- Roll call vote.
  - Following Plans to be denied if no response from applicant:  
 Re: SCD# 18838 - Block 208.01; Lots 33,75.01,75.02, 13.01-13.05; Lakewood Township  
 Re: SCD# 19311 - Block R.O.W; Lots R.O.W.; Lakewood Township  
 Re: SCD# 19320 - Block R.O.W.; Lot R.O.W.; Lakewood Township  
 Re: SCD# 19320 - Block 1077.05; Lot 27; Lakewood Township  
 Re: SCD# 20362 - Block 248.01; Lot 63.01; Lakewood Township  
 Re: SCD# 20509 - Block 1064; Lots 1& 4; Lakewood Township  
 Re: SCD# 19764 - Block 649, Lots 15-19; Berkeley Township
  - Un-Certified Applications—no action required.
- B. Quarterly Report of Soil Erosion & Sediment Control Plans
- C. SCD# 20470; 11 Gudz Road, Lakewood Township; Block 11.04, Lot 4.01; SCO rescinded 5/2/2023
- D. SCD# 24209; 696 Cypress Ave., Lakewood Township; Block 782.06, Lot 1; SCO rescinded 5/18/2023
- E. SCD# 24246; 1539 Newport Dr., Lakewood Township; Block 187.05, Lot 4; SCO rescinded 5/25/2023
- F. Soil Disturbance; SCD# 20807; 831 Ridge Ave., Lakewood Township; Block 190.04, Lot 8.01; SCO issued 5/25/2023
- G. SCD# 24086; Maplewood Estates Subdivision, Tuxedo Ct, Jackson; Block 17201, Lots 36.01 – 36.13; SCO rescinded 5/25/2023
- H. Soil Disturbance; SCD# 20364; 451 Cross St., Lakewood Township; Block 489, Lot 3; SCO issued 6/7/2023
- I. SCD# 24295 Block 90.34, Lot 68, Barnegat; Plan Denial 6/20/2023
- J. Soil Disturbance; SCD# 23490; 253 Newport Ave, Lakewood; Block 498, Lots 1 & 10; SCO issued 6/28/2023
- K. Soil Disturbance; SCD# 17534; 701 Princeton Ave., Lakewood Township; Block 165, Lots 19.01 – 19.03; SCO issued 7/12/2023
- L. SCD# 24299; 63 Hope Hill Lane, Lakewood Township; Block 87.09, Lots 87.09, 87.10; SCO rescinded 7/13/2023
- Dr. Pollock called for a motion to approve items C through L. The motion was made by Mr. Tiedemann and seconded by Mr. Paxton. Roll call vote: unanimous except for Dr. Gross abstaining from item H.

XIII. **OLD BUSINESS**

- A. Fence and District Sign Update—fence will not be installed; new District sign has been installed
- B. NRCS Memorandum of Agreement—Still pending
- C. NRCS RCPP and Supplemental Agreement—Still pending
- D. New Vehicle Update—2023 Jeep Grand Cherokee Laredo 4WD expected delivery in August 2023

XIV. **NEW BUSINESS**

- A. OceanFirst Representative—Resolution and Signature Cards **\*Request to go early in agenda**
- B. District Annual Report—will publish as a combined 2022 & 2023 Report in January
- C. NRCS Conservation Planner Funding—District approved \$374,569.33 (50% salary for 5 years)
- D. For Board Review & Comment—Draft Resolution FY 24 – 1 – One-time merit pay for staff who achieved certification—tabled for now.
- E. Special Topic: Discussion with Natural Resource Education Foundation Board & OCSCD re: partnership/Memorandum of Understanding (MOU)  
Dr. Pollock called for a motion to discuss this proposal. The motion was made by Mr. Tiedemann and seconded by Mr. Paxton. Roll call vote: unanimous.  
Dr. Pollock called for a motion to create a draft of the partnership between OCSCD and the NREF. The motion was made by Mr. Tiedemann and seconded by Mr. Bukowski. Roll call vote: unanimous.

XV. **EXECUTIVE SESSION** – Legal and/or confidential matters

Dr. Pollock stated that the Board is moving into Executive session and called for a motion at 9:35 a.m. The motion was made by Mr. Tiedemann and seconded by Mr. Bukowski. Roll call vote: unanimous. Dr. Pollock called for a motion to approve the minutes of the March 2023 and May 2023 Executive Session Minutes. The motion was made by Mr. Bukowski and seconded by Mr. Tiedemann. Roll call vote: unanimous. Dr. Pollock called for a motion to return to the public session at 9:36 a.m. The motion was made by Mr. Bukowski and seconded by Dr. Gross. Roll call vote: unanimous.

XVI. **ANNOUNCEMENT OF NEXT DISTRICT MEETING** – September 21, 2023

XVII. **ITEMS FOR NEXT MEETING**

XVIII. **ADJOURNMENT**

Dr. Pollock called for a motion to adjourn the meeting at 10:05 a.m. The motion was made by Dr. Gross and seconded by Mr. Tiedemann. Roll call vote: unanimous.

**Following Regular Board Meeting:** Tour of the facility and grounds of the Lighthouse Center for Natural Resource Education (LHC). Discussion of a partnership and potential development of an MOU between District and Natural Resource Education Foundation of NJ, Inc. (NREF) that leases and operates the LHC from NJDEP/Division of Fish and Wildlife.

Respectfully submitted,

Christine R. Raabe

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**Dr. Michael F. Gross, Secretary**

CRR: meb