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Position Description

Job Title: Site Inspector
Reports to: Senior Erosion Control Specialist
FLSA Status: Non-Exempt
Prepared: August 2023

SUMMARY

Under the direction of the Senior Erosion Control Specialist, the Site Inspector inspects construction sites and seeks compliance with plans certified under Chapter 251, the New Jersey Soil Erosion and Sediment Control Act. The inspector may also assist the District and cooperating agency personnel in performing non-regulatory functions.

Essential Duties and Responsibilities:

Include the following, although other duties may be assigned.

- Inspects construction sites to assure erosion control measures are being conducted as specified on the Soil Erosion and Sediment Control plan.
- Interprets plans and supporting documentation to evaluate proposed control measures and suggests alternatives.
- Is responsible for seeking compliance for any other applicable soil disturbances within a given route.
- Assists in reviewing plans and provides field reconnaissance information prior to certifications. Examines sites to gather pertinent vegetative, drainage and off-site hazard information.
- Reviews Single Family plans for certification.
- Consults and corresponds with engineers, contractors and concerned citizens, regional and municipal officials on various aspects of reviewing and implementation.
- Completes document on status of projects, time expenditures & compliance with Chapter 251.
- Uses references and terminology relevant to erosion control, soil and water conservations and management.
- Assists in determining the natural resource needs of Ocean County and helps in the development of suitable programs to service such needs.
- Other duties and tasks as needed and assigned by the District.

Supervisory Responsibilities:

- This job has no supervisory responsibilities.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

- The requirements listed below are representative of the knowledge, skill, and/or ability required. (Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions).

Education and/or Experience:

- Bachelor's degree (BS or BA) from a four-year college or university.
- Or 1-2 related work experience and/or training in some aspect of natural resource management, soils, engineering, forestry, wildlife, geology, environmental studies, or landscape architecture.
- Or equivalent combination of education and experience.
- Inspector II- 4 to 8 years of experience as an Inspector
- Inspector III – 8 years or more of experience as an Inspector

Language Skills:

- Ability to read, analyze and interpret common scientific and technical texts, environmental engineering reports and legal documents.
- Ability to respond to common inquiries or complaints from concerned citizens, regulatory agencies, or members of the business community.
- Ability to effectively present information to top management, public groups, and/or boards of supervisors.

Mathematic Skills:

- Ability to work with mathematical concepts such as probability, statistical inference, fundamentals of geometry and engineering calculations related to the standards for erosion control.
- Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Certificates, Licenses, Registrations:

- A valid New Jersey driver's license and acceptable driving record is required.

Physical Demands:

The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job. (Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions).

- While performing the duties of this job, the employee is regularly required to walk, talk, or hear.
- The employee is frequently required to stand.
- The employee is occasionally required to use hands to finger, handle, or feel.
- The employee is occasionally requires to sit, stoop, kneel, crouch or crawl.
- Specific vision abilities required by this job include close vision, distance vision, depth perception, and ability to adjust focus.
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Work Environment:

The work environment characteristics described here are representative of those employee encounters while performing the essential functions of this job. (Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions).

- While performing the duties of this job, the employee is regularly exposed to outside weather conditions.
- The noise level in the work environment is usually moderate.

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