

OCEAN COUNTY SOIL CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
714 LACEY ROAD, FORKED RIVER, NJ 08731
November 10, 2022, FY23

MINUTES

- I. CALL TO ORDER – The meeting was called to order by Dr. Michael Gross at 8:08am. Dr. Gross confirmed the announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City and the Ocean County Clerk. The meeting was held via Webex. Meeting number (access code): 263 037 41129. Meeting password: j5NvxYYv9s4 (26303741129 from phones and video systems). Join by phone +1-415-655-0001 United States Toll.
Supervisors Present via teleconference: Dr. Michael Gross, John Tiedemann
Others Present via teleconference: Christina Raabe, District Director, Jean Baluski, Assistant District Director and Christina Mooney, Office Manager from Ocean County Soil Conservation District (OCSCD). Also present was Nicole Ciccaglione from the Natural Resources Conservation Service (NRCS).
Please note: Due to the absence of a quorum the Board will not be completing any roll call items or voting on any items that need approval. This meeting will be held for informational purposes only. All agenda items that require approval will be addressed at a later date.
- II. FLAG SALUTE
- III. APPROVAL OF AGENDA-
- IV. APPROVAL OF PREVIOUS MINUTES (September 22, 2022) – Held for quorum.
- V. REPORTS TO BOARD – Natural Resources Conservation Service (NRCS) & State Soil Conservation Committee (SSCC) – Ms. Nicole Ciccaglione reported there was nothing for review or certification. NRCS is in process of reviewing 2023 applications for funding. Ms. Ciccaglione reported NRCS received just over 80 applications: eleven for Ocean County. Kristin Adams from OCSCD is assisting in reviewing applications. Ms. Ciccaglione also stated NRCS had some staffing changes including Paul Cocoa retiring, no official date has been set, and new technician, Zach Nixon, has joined the team. There was a state bulletin sent stating the need for local workgroup to be completed for March. Ms. Ciccaglione will be working with Clare from Freehold on a possible meeting date in January and asked if the Board would like to be a part of the group. She further explained, the local workgroup process is a meeting to engage partners, shareholders, customers, etc. to ask for feedback and opinions on the direction in which NRCS spends the funding to meet local resource priorities. Ms. Christine Raabe suggested the Lighthouse Center for the meeting.
- VI. CORRESPONDENCE
- A. Conservation Partnership (NJ DoAg, NJACD, NRCS, SCDs) – Annual Meeting details 11-17-22: Ms. Raabe shared the time has been changed to 8:30 for registration and refreshments, the meeting will begin at 9:30 with lunch at 12p. After lunch, the required annual business meeting will be held.
- B. National Association of Conservation Districts (NACD) – Ms Rabbe shared that OCSCD was featured in the Blog Post and “eResource” posted on 10-25-22 (<https://www.nacdnet.org/news-and-events/publications/eresource/>).
- C. NJDEP – Public Notice FLOOD HAZARD AREA CONTROL ACT RULES –SSCC has asked Districts to provide comments to John Showler, Engineer for collective submission. <https://dep.nj.gov/wp-content/uploads/inland-flood-protection-rule/docs/ifpr-fhaca-and-stormwater-rule-proposal.pdf> – The information is coming out for comment on December 5. Ms. Jean Baluski will also get input from the 251 staff. Please send comments to Christine by 2/3/23.
- D. Note regarding gathering honoring Charlene Costaris – Ms. Costaris was a long-time supervisor who lost battle with cancer on October 14. The District provided refreshments for the gathering to honor her service.
- E. SSCC Expiring Terms of District Supervisor Representatives – The State Soil Conservation Committee has two southern openings. The Committee meets every other month. One position is a three-year term, and the other expires December 2023.
- F. Other
- VII. MONTHLY STATEMENT OF TREASURER (September & October) - Held for quorum.
B. Revised Treasury reports June-August 2022 – Held for quorum.
- VIII. BILLS AND CLAIMS - (August, September & October) Chapter 251 & General - Held for quorum.
- IX. REPORTS OF STANDING COMMITTEES - Education update – Jessica Pinto- JFY Certification – Ms. Raabe shared that Ms. Rebecca Laboy is out for an extended period of time. OCSCD has a contract with Ocean County College and Barnegat Bay Partnership to assist with Jersey Friendly Yards Certification. There will be three levels. 1. Residential. 2. Schools 3. Municipalities. The District is in charge of working with 2-3 schools and 2-3 municipalities. Ms. Jessica Pinto of OCSCD will be helping with JFY. Pinelands Regional Middle School is already committed so we only need 2 more schools. Also, Pine Beach Borough has committed, and Ms. Raabe is looking to get into Lakewood since there is already a relationship with the Dept of Public Works from the Basin Project, and they have a great community garden.
The Roundtable is slated for April with planning to start soon.
Dr. Gross said he attended JFY Conference, held at OCC on 10-8-22, and it was well planned and attended.
- X. REPORTS OF SPECIAL (AD HOC) COMMITTEES
- XI. PUBLIC COMMENT
- XII. CHAPTER 251 – Certified Plans, Re-Certifications, Amendments, Incomplete and Denied Plans (attachment B)
- A. Roll Call Vote - Held for quorum.
- B. Quarterly Report (FY23-1st Quarter)
- C. Stop Construction Order (SCO) issued on 10-19-22 SCD# 21284 CONG. SANZ OF LAKEWOOD - SITE PLAN Block 1009, 1019, 1022 & 1023, Lots 1.06, 2.01. 3 & 1.

- D. Stop Construction Order (SCO) issued on 11-1-22 SCD#22549 Adventure Crossing Phase III – Block 3001 Lot 1; Jackson
- E. Other

XIII. OLD BUSINESS

- A. Move OCSCD from Treasury Bonds to CD or shorten maturity time (maximum allowed is 397 days)
- B. New vehicle status update – The Division of Purchase and Property has not updated the master list for vehicles.
- C. Long Beach Island Meeting with Frank Minch – The meeting happened October 5, 2022, as requested by Senator Connors and Mayors of Long Beach Township due to some issues towns are having. Mr. Minch, Ms. Baluski, and Mr. Sean Yeats from OCSCD attended. The outcome resulted in simplified application process for Single family home and projects that have no risk of off-site erosion. Implementation is in the works. Ms. Baluski stated the main concern was the turnaround time. Therefore, OCSCD is committed to working on a solution and work with the builders, mayors, and township to resolve the turnaround time issue. Ms. Raabe stated everyone was happy with the outcome of the meeting.
- D. Other

XIV. NEW BUSINESS

- A. Approval of the OCSCD Board Meeting Schedule for 2023
- B. Approval of the NACD (FY23) membership dues, gold category, at the cost of \$775.00
- C. FY22 audit handout for review/approval
- D. Contract with Eileen Miller -Healthy Landscapes, Inc. to assist in fulfilling Jersey Friendly Yards Certification contract with BBP
- E. Hiring Part time Administrative Assistant/Bookkeeper – 251 workload remains strong and steady. Rachel Hammack, current hybrid employee, is transitioning to Inspector.
- F. Three Staff attending USEPA sponsored Stormwater Inspector Certification Training in January – Four people attending. Once they pass the test, they become certified Stormwater Inspectors. OCSCD may offer service to municipalities to inspect basins for MS4 permit. District Stormwater Committee headed by Brittany with Alex, Georgie, Ramon, and Sean. In addition, there was a NRCS Soils 101 Course held at the Plant Materials Center on 10-18-22 that most technical staff attended.
- G. Other

XV. EXECUTIVE SESSION – No executive session was held.

XVI. ANNOUNCEMENT OF NEXT DISTRICT MEETING

XVII. ITEMS FOR NEXT MEETING

XVIII. ADJOURNMENT – Dr. Gross motioned to adjourn the meeting at 9:02a; Mr. Tiedemann seconded. Meeting was adjourned.