

OCEAN COUNTY SOIL CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
714 LACEY ROAD, FORKED RIVER, NJ 08731  
May 19, 2022, FY22

Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975, CIO: 4-18, the Board of Supervisors of the Ocean County Soil Conservation District (OCSCD) hereby announces the agenda for the district meeting on May 19, 2022, at 8:00 a.m. This announcement was forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. Meeting to be held remotely via WebEx (<http://webex.com>). [OCSCD Board Meeting Link](#) Meeting number: 132 307 9912 Password: 38fwJ3QceJ3 (38395372 from phones and video systems). Join by phone +1-415-655-0001 US Toll.

Supervisors present via teleconference: Dr. William Pollock, Chairman, Dr. Michael Gross, Secretary, and Ms. Martha Maxwell-Doyle. Others present via teleconference: Christine Raabe, Director, Jean Baluski, Asst Director, and Christina Mooney, Office Manager, Ocean County Soil Conservation District (OCSCD). Also present via teleconference was Nicole Ciccaglione from the Natural Resources Conservation Service (NRCS).

### MINUTES

- I. CALL TO ORDER – Ms. Christine Raabe announced she would be recording the meeting. Dr. William Pollock called meeting to order at 8am
- II. FLAG SALUTE
- III. APPROVAL OF AGENDA- Roll call vote – Ms. Jean Baluski stated item XII.B. should be removed as it was handled at the previous Board meeting. Also, Ms. Baluski asked to add another rescind SCO as item XII.I, and the Quarterly Report as item XII.J. Dr. Pollock called for a motion to approve the agenda with above changes. Ms. Martha Maxwell-Doyle moved; Dr. Michael Gross seconded. Roll call vote was unanimous.
- IV. APPROVAL OF PREVIOUS MINUTES (3/17/22) - Roll call vote – Dr. Pollock called for a motion to approve the minutes of the March 17, 2022, with an edit to correct agricultural to agriculture in item XIV.J. Ms. Maxwell-Doyle moved; Dr. Gross seconded. Roll call vote was unanimous.
- V. REPORTS TO BOARD – Natural Resources Conservation Service (NRCS) & State Soil Conservation Committee (SSCC)
  - A. NRCS – 2 Conservation Plans for Certification – Ms. Nicole Ciccaglione, NRCS, stated there are two Conservation Plans for the Board to certify. Both plans were approved by NRCS with EQIP funding. New Jersey has requested additional funding and NRCS will could provide funding for all the additional aquaculture applications. Ms. Ciccaglione stated she will have additional plans for certification at the next Board meeting. Ms. Maxwell-Doyle asked if the plans were focused solely on planning. Ms. Ciccaglione stated the plans are practices farmers need for operation including applying shell to the floor, generally 2 inch thick, or changing out equipment to improve biofouling (bag and rack system). Dr. Gross moved to approve and certify the two Conservation Plans; Ms. Maxwell-Doyle seconded. Dr. Pollock called for a roll call vote. The vote was unanimous.

Ms. Ciccaglione also announced there is a new Quail specialist at NRCS (Abigail McBride with Quail Forever). Ms. McBride will cover all the South Jersey offices. Also, Katherine Urban-Mead is the new pollinator specialist with NRCS and covers five states including New Jersey.
- VI. CORRESPONDENCE
  - A. Soil and Water Stewardship Week Proclamation
  - B. Draft Soil Protection Standards Rules. Comments to SADC Due 6/10/22 – Ms. Raabe stated the SADC sent out a request for comments on the draft standards on soil health on preserved farmland. One point of discussion with the standards is who will be responsible for the enforcement. That task may fall to the Soil Districts. Ms. Jessica Pinto from our office (OCSCD) is reviewing the Draft Standards for comments. If board members have comments, please send to Ms. Raabe or Ms. Pinto.
  - C. Supervisor Performance Standards – Comments to F. Minch by 5/31/22 - Ms. Raabe stated the standards were mailed to all supervisors. Dr. Pollock and Ms. Maxwell-Doyle stated they did not receive the standards. Dr. Gross confirmed receipt. Ms. Raabe stated she would send Dr. Pollock and Ms. Maxwell-Doyle the standards via email.

- D. NRCS Request to coordinate Local Working Group for Central NJ – Nick Saumweber (NRCS). Ms. Raabe shared this would be a mechanism to gather constituents to determine what natural resource concerns are the regional priority. Cape - Atlantic SCD is doing a local working group focused on urban agriculture. Ms. Raabe confirmed OCSCD happy to help and will keep the Board posted on progress.
  - E. OC Planning Department is seeking OCSCD assistance in updating OC Preserved Farmland Management Plan – Ms. Raabe stated the Plan should be redone every 10 years. Ms. Adams and Ms. Pinto from OCSCD are working on the Plan with Ocean County Planning. Ms. Pinto is OCSCD representative to the Ocean County Agriculture Development Board.
  - F. Other
- VII. MONTHLY STATEMENT OF TREASURER (March & April) - Roll call vote – Dr. Pollock asked for a motion to accept the monthly Statement of the Treasurer. Dr. Gross motioned, and Ms. Maxwell-Doyle seconded. Roll call vote was unanimous.
- VIII. BILLS AND CLAIMS - (February, March & April) Chapter 251 & General - Roll call vote –Dr. Pollock asked for a motion to approve the Bills and Claims. Dr. Gross motioned, and Ms. Maxwell-Doyle seconded. Roll call vote was unanimous.
- IX. REPORTS OF STANDING COMMITTEES - Education – B. Laboy Report & Roundtable – Ms. Becky Laboy submitted a report to the Board. Ms. Maxwell-Doyle noted it was the 25<sup>th</sup> Anniversary of the Roundtable and OCSCD, along with Ocean County Parks, did a great job. Ms. Raabe stated that Bob Vosseller who works for Jersey Shore media did an article on the roundtable, and it was on the front page of Brick Times. Ms. Raabe will send link of the article to the board. Ms. Raabe also noted the Ms. Laboy’s webinars still getting high attendance.
- X. REPORTS OF SPECIAL (AD HOC) COMMITTEES - None
- XI. PUBLIC COMMENT - None
- XII. CHAPTER 251 – Certified Plans, Re-Certifications, Amendments, Incomplete and Denied Plans (attachment B)
- A. Roll Call Vote – Dr. Pollock asked for a motion to approve the submitted recommendations and reports. Ms. Maxwell-Doyle moved, and Dr. Gross seconded the motion. The roll call vote was unanimous.
  - B. Issued Stop Construction Order (SCO) for SCD#22608 – New Egypt Speedway Inc – Site Plan; Block 76, Lot 82.03 & 96; Plumsted
  - C. Issued SCO for Masoras Avos Inc – Block 536, Lot 10, 198 Ocean Ave; Lakewood
  - D. Issued SCO for Chedar Toras Zev Inc. – Block 494, Lot 8.01; 110 Newport Ave; Lakewood
  - E. Issued SCO for Congregation Zamesek – Block 252, Lot 3; New Egypt Rd; Lakewood
  - F. Issued SCO for Roni Shaharabany – Block 175.02, Lot 84.15; 1150 Carolina St; Lakewood
  - G. Rescinded SCO for SCD#22350 – Callaco Construction – Subdivision; Block 287, Lot 2.13-2.23; Lacey
  - H. Rescinded SCO for SCD#22931 – Yeshiva Netzach Hatorah – Site Plan; Block 190, Lot 63; Ridge Avenue; Lakewood
  - I. Quarterly Report – Ms. Jean Baluski reviewed.
  - J. Other – Dr. Pollock asked for a motion to approve the above stated Stop Construction Orders (issued and rescinded). Ms. Maxwell-Doyle motioned, and Dr. Gross seconded. Roll call vote was unanimous.
- XIII. OLD BUSINESS
- A. Continue to develop SOPs – Ms. Raabe explained this is ongoing.
  - B. Purchasing New Vehicle – Update – Ms. Raabe explained the state contract does not have vehicles available and therefore, the purchase is on hold until July when inventory will hopefully be available.
  - C. OCSCD Board Nominating Committee – Ms. Raabe shared the Nominating Committee received one applicant. Since Ms. Maxwell-Doyle and Ms. Charlene Costaris are not seeking renomination, there are three open Board seats. OCSCD Board will be without quorum if a nomination is not presented to the SSCC at their June 13 meeting.
  - D. Grants Applied for: NACD Urban Agriculture- Lakewood – OCSCD did not receive but will keep looking for funding opportunities. NRCS/RCPA/Aquaculture – was due 4/13 – Announcements in August. NACD/TAG (year 3) – Ms. Adams is working with NRCS through the grant and being trained as conservation planner.
  - E. CD funds – Ms. Mooney reviewed the options and rates for Treasury Bonds with the Board as an option to

invest the money from the closed CD. After review, Dr. Pollock asked for a motion to approve the proposal that included 9, 12, 24-month Treasury Bonds with Ocean First Bank. Dr. Gross motioned, and Ms. Maxwell-Doyle seconded. Roll call vote was unanimous. Ms. Mooney will work with Ocean First Bank to open the accounts.

#### XIV. NEW BUSINESS

- A. 28<sup>th</sup> Annual Pine Barrens Jamboree, Wells Mill Park- 10/8/22 – The District regularly exhibits, and Ms. Laboy will be looking for assistance from other staff.
- B. Ceiling lighting fixtures updated to LED –The staff have all responded positively to the new lighting. Ms. Mooney was able to recycle all the old fluorescent bulbs with Home Depot.
- C. New auditors (Jump, Perry & Co.) accepted. Scheduled to begin 8/8/22 to complete the FY22 Audit.
- D. Rachel Hammack (FT- Hybrid position) Start date 4/11/22 – Ms. Raabe explained that although we were originally interviewing to fill a part time clerk position, Ms. Hammack has experience with Freehold SCD. The position is currently 50% clerical and 50% SESC/251 covering annual inspections & yearly list. Starting salary is \$38,371.30 annually.
- E. Staff assisting with plantings at Lighthouse Center Living Shoreline & Lakewood Basin(s) – A number of OCSCD staff members volunteered for the Living Shoreline project and battled extreme high tides. The team did get 7,000 Spartina plugs planted. Today staff members are planting a Lakewood Basin in partnership with South Jersey RC&D and Craig McGee, District Director of Camden SCD.

- XV. EXECUTIVE SESSION – Personnel Matters – Dr. Pollock called for a motion to go into Executive Session. Ms. Maxwell-Doyle motioned; Dr. Gross seconded. Roll call vote was unanimous. Executive session began 8:56am. After discussions, Ms. Maxwell-Doyle motioned to close Executive Session; Dr. Gross seconded. Session closed at 8:59am.

Upon return to public session, it was stated the Board voted to increase the salary of Ms. Christina Mooney, Office Manager, to Range 21, Step 05, Salary \$64,788.36 beginning the first pay in June. Dr. Pollock asked for a motion to approve the personnel matters. Ms. Maxwell-Doyle motioned, and Dr. Gross seconded. Roll call vote was unanimous.

- XVI. ANNOUNCEMENT OF NEXT DISTRICT MEETING – 7/ 21/22

- XVII. ITEMS FOR NEXT MEETING

- XVIII. ADJOURNMENT – Ms. Maxwell-Doyle motioned to adjourn the meeting and Dr. Gross seconded. The meeting was adjourned at 9:05am