

OCEAN COUNTY SOIL CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
714 LACEY ROAD, FORKED RIVER, NJ 08731
September 16, 2021, FY22

MINUTES

- I. **CALL TO ORDER** - The meeting was called to order by Dr. William Pollock at 8:02am. Dr. Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. The meeting was remotely held via WebEx. Meeting number: 2633 323 9378. Password: 38fwJ3QceJ3 (38395372 from phones and video systems). Join by phone +1-415-655-0001
- Supervisors present via teleconference: Dr. William Pollock, Chairman, Dr. Michael Gross, Secretary, Martha Maxwell-Doyle. Others present via teleconference: Nicole Ciccaglione, Natural Resources Conservation Services (NRCS), Christine Raabe, District Director, and Christina Mooney, Office Manager, Ocean County Soil Conservation District (OCSCD). Charlene Costaris, Treasurer, joined at 8:09am. Christine announced she was recording the meeting.
- II. **FLAG SALUTE** - Dr. Pollock led the flag salute
- III. **APPROVAL OF AGENDA** - Dr. Pollock called for a motion to approve the agenda. Martha Maxwell-Doyle moved; Dr. Michael Gross seconded. Roll Call vote: unanimous.
- IV. **APPROVAL OF PREVIOUS MINUTES (July 15, 2021)** – Dr. Pollock called for a motion to approve the minutes of the July 15, 2021, meeting. Motion was so moved by Dr. Michael Gross and seconded by Martha Maxwell-Doyle. Roll Call was a unanimous vote.
- V. **REPORTS TO BOARD** –
Natural Resources Conservation Service (NRCS)
Nicole Ciccaglione reported the NRCS wrapped up the 20/21 program year. Please note the Federal Fiscal Year runs from October 1 until September 30.) Majority of funding is for aquaculture (189K). The application deadline for FY2022 funds is 10/22/21. Nothing for Board signatures. EWP (Emergency Watershed Program) Disaster declaration for Tropical Storm Ida which hit New Jersey on 9/02/21. Six counties were approved for funding. Ms. Ciccaglione shared a flow chart showing the funding process for EWP. Ms. Ciccaglione signed off at 8:18am
- State Soil Conservation Committee (SSCC)- No Report
- VI. **CORRESPONDENCE**
- A. COVID-19 Updates: Christine explained the State Offices will be open and all staff will be returning on 18-October-21. Ms. Raabe noted this is subject to change.
- B. Permit Extension Act – Termination & Tolling Period
- C. NJACD Annual Meeting: Ms. Raabe announced the theme of the meeting will be “**Focus on Partnership**”. The meeting will take place on 11/10/21 from 7:00am – 3:00pm at the Freehold SCD. Martha Maxwell Doyle explained that due to an OCC policy she cannot attend meetings with more than 10-15 people. Dr. Pollock asked if the meeting be offered hybrid? Ms. Raabe stated she would find out and let everyone know.
- D. Other
- VII. **MONTHLY STATEMENT OF TREASURER (July & August)**
Dr. Pollock asked if there were any questions regarding the reports. Since there were none, Dr. Pollock asked for a motion to accept the Monthly Statement of the Treasurer. Ms. Maxwell-Doyle motioned, and Dr. Michael Gross seconded the motion. The roll call vote was unanimous.
- VIII. **BILLS AND CLAIMS - (June, July & August) Chapter 251 & General**
Dr. Pollock asked for a motion to approve the Bills and Claims. Dr. Gross motioned, and Ms. Costaris seconded the motion. The roll call vote was unanimous.
- IX. **REPORTS OF STANDING COMMITTEES**
Education update – Ms. Becky Laboy submitted the report to the board focusing on the 2022 Roundtable – 25th Annual. Dr. Pollock confirmed he received the report. Ms. Raabe said it is still under discussion as to whether to have roundtable virtually or in person. Dr. Pollock suggested the event be held outdoors, weather permitting.
- X. **REPORTS OF SPECIAL (AD HOC) COMMITTEES**
None presenting.
- XI. **PUBLIC COMMENT**
None
- XII. **CHAPTER 251** – Certified Plans, Re-Certifications, Amendments, Incomplete and Denied Plans (attachment B)
- A. Dr. Pollock asked for a motion to approve the submitted recommendations. Ms. Costaris moved the motion and Dr. Gross seconded the motion. The roll call vote was unanimous.
- B. Quarterly Report (FY21 4th Qtr.): There were no questions regarding the Quarterly Report.
- C. SCD#22593; Brighton at Barnegat-Site Plan; Block 85, Lots 1.01; 35 Brighton Road; Barnegat Twp, Stop Work Order (SWO) issued. Rescinded 8/17/21.
- D. SCD#22589; Shaindel-Site Plan; Block 396, Lots 1.02 & Block 402, Lot 2; 500 Lewin Avenue; Lakewood Twp, SWO issued 7/15/21. This is a school site was cleared before the plan was certified. Ms. Raabe and Ms. Baluski met with Senator Singer on the project.
- E. SCD#22380; 408 Broadway Holdings, LLC – Site Plan, Block: 8, Lot: 29 & 30; 408 Broadway; Barnegat Light Township. SWO Rescinded 8/30/21

- F. SCD#21049; Parsi Investments LLC – Site Plan; Block 70, Lot 13; 434 Route 72; Stafford Township. SWO issued 9/2/21. The site has a basin that needs to be built and the owner is not following the sequence of construction. The District will rescind SWO when they repair the basin.
- G. Other:
Ms. Costaris asked if there was any information regarding the Barnegat property (120 Lower Shore Road) 10-day letter follow-up. Ms. Raabe stated the owner is claiming “Right to Farm” and no application has been received. Barnegat Township is aware of land disturbance activities on the site. Dept of Agriculture has received a complaint. OCSCD cannot go on a property since we do not have a plan. Ms. Costaris stated the disturbance can be seen from the road.

XIII. OLD BUSINESS

- A. Continue to develop SOPs - Procedures for all administrative processes and plan procedure – Ms. Raabe stated this is an ongoing process.
- B. USDA/NRCS grant application for UAIP with NJACD, CASCD & Morris SCD – Ms. Raabe reported the application was due at the end of July. OCSCD joined with other districts (NJACD, Morris and Cape-Atlantic) to plan and apply for the grant. The District has not heard back. Ms. Raabe explained there was some controversy due to a last-minute modification to the budget.
- C. SSCC Strategic Planning Effort – Ms. Raabe announced she is on the committee. The committee is a small group led by Sylvia Kovacs, Supervisor for Upper Delaware SCD and SSCC. The committee meets monthly.
- D. SJRC&D – Tour des Farms – 9/11/21 – Ms. Raabe, the chairperson for the SJRC&D, reported the event was held in Burlington County. Burlington County Parks Dept. played a big role. There were 140 riders who participated. Riders go from farm to farm on their bikes and if they make purchases at farms, the purchases are delivered to the starting point. The starting and end point was Bud’s K&P Farm, and the owners were very delighted with the event and are now on planning committee for next year. The longest route was 50 miles and 8 riders participated. It was a perfect day for cycling.
- E. Jersey Friendly Yards – the monthly webinar series continues in coordination with the Barnegat Bay Partnership and the county RCE office. Ms. Laboy is continuing to work with Rutgers Cooperative Extension (RCE) in an effort to organize with Rutgers Cooperative Extension offices so JFY can be delivered across the state. Dr. Gross suggested Ms. Laboy reach out to Garden Clubs to do presentations. He further explained some Garden Clubs do pay for the presentations and some may be open to virtual presentations.
- F. Other

XIV. NEW BUSINESS

- A. M&T Bank CD - Ms. Raabe and Ms. Mooney, OCSCD Office Manager, are meeting with Santander Bank. Currently CD is at M&T with a renewal rate at .2%. Ms. Mooney and Ms. Raabe will explore all area/local banks and present for board decision.
- B. District Annual Report – Draft Distributed – Ms. Raabe requested input and comments. Ms. Costaris suggested the information be put in plain language. Dr. Pollock sent an email with suggestions and edits. Dr. Pollock said the report should be available in both printed and digital format with a hot link on website. He also suggested if the report was posted online, to plug-in some quick videos. Ms. Martha-Doyle recommended some links be removed if presented on paper. Dr. Gross was adamant the title should not be DIRT as it detracts from the professionalism of the rest of the report. She emphasized the report is a work in progress. Dr. Gross asked if you could add the difference between inspector and erosion control specialist into the report. He also recommended added a brief explanation of our application process. Ms. Costaris stated the report should have more information about 251. Ms. Raabe reported she will be asking the District technical staff to review the report and possibly write articles. Also, announcing new website will be part of annual report. Dr. Gross suggested the report also talk about recent floods.
- C. Nominating Committee –OCSCD Board needs to re-establish a nominating committee to fill the vacancy left by Supervisor Anthony DiLodovico. Ms. Maxwell-Doyle recommended sending out a request to partners for volunteers or suggestions for the nominating committee. Ms. Costaris stated maybe the board should strive to get another engineer or an actual farmer on the Board. Dr. Gross agreed and emphasized to “make sure we do not duplicate the expertise we already have”.
- D. Other – Ms. Raabe shared that Monique Purcell, Asst Sec for Dept of Agriculture, is retiring in the end of October. Ms. Raabe will be attending a managers’ meeting today at 10am.

XV. EXECUTIVE SESSION

At 9:03 am, Ms. Costaris moved to leave regular session and move to executive session. Ms. Maxwell-Doyle seconded. Dr. Pollock called for a motion to approve the minutes from the July 15, 2021, Executive Session. Ms. Maxwell-Doyle moved and Dr. Gross seconded. Roll call was unanimous. At 9:10am, Ms. Costaris moved to go back into regular session and Ms. Maxwell-Doyle seconded.

General Session: Ms. Raabe reported executive session minutes from July 15, 2021, were approved.

XVI. ANNOUNCEMENT OF NEXT DISTRICT MEETING – November 18, 2021

XVII. ITEMS FOR NEXT MEETING

XVIII. ADJOURNMENT

Ms. Costaris motioned to adjourn the meeting and Dr. Gross seconded. The meeting was adjourned at 9:32 am.