

OCEAN COUNTY SOIL CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
714 LACEY ROAD, FORKED RIVER, NJ 08731
March 21, 2019 – FY 19
MINUTES

- I. CALL TO ORDER** – The meeting was called to order by Dr. William Pollock at 8:00 a.m. Dr. Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City and the Ocean County Clerk.
Present were Supervisors: Dr. William Pollock, Chairman, Dr. Michael Gross, Secretary, Martha Maxwell-Doyle and Tony DiLodovico, Vice Chairman.
Absent: Charlene Costaris, Treasurer
Others Present: Doug Kauffman and Kate Haggar, Natural Resources Conservation Service (NRCS), Christine Raabe, District Director, Jean Baluski, Resource Conservationist and Donna Cramer, Assistant Office Manager from Ocean County Soil Conservation District (OCSCD).
- II. FLAG SALUTE** – Dr. Pollock led the salute to the flag of the United States of America.
- III. AGENDA** – Motion to approve the agenda for today's meeting made by Dr. Michael Gross, seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.
- IV. MINUTES**– The January 17, 2019 regular minutes were approved on a motion by Dr. Michael Gross, seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.
- V. PUBLIC COMMENTS** - None
- VI. REPORTS TO BOARD** –
Doug Kauffman, Natural Resources Conservation Service (NRCS) reported: Seven (7) preapproved Environmental Quality Incentives (EQIP) applications. State cost share projects are being done, mostly around Jackson and New Egypt areas. There was one (1) Comprehensive Nutrient Management Plan in Jackson written by a private contractor for District signature.
- VII. CORRESPONDENCE** –
- A. The District received a thank you note from Deborah Heart and Lung Center for a donation made in memory of William DiLodovico. Tony DiLodovico personally thanked the District for its donation.
 - B. State Soil Conservation Committee (SSCC) and New Jersey Association of Conservation Districts (NJACD) Years of Service recognition will be announced during the annual Regional Supervisors Meeting to be held in April.
 - C. NJDEP Stormwater Discharge Permit Program meeting was held on 2/26/19 in Trenton. Districts are instructed to call the DEP Hotline with any Stormwater issues. An official memo from Frank Minch to follow.
 - D. Don Knezick of Pinelands Nursery officially retired on 1/1/19.
 - E. Christine Raabe and Martha Maxwell-Doyle are working together to create a safety training program for staff.
 - F. Christine Raabe reported that there is a need for District Supervisor willing to serve on the State Training Sub Committee. Christine volunteered to serve on the committee.
 - G. Tony DiLodovico announced that while attending the SSCC meeting, John Showler commented on the fine work done by the OCSCD technical staff during the in-house training John has been conducting.
 - H. The 2019 Land Conservation Rally will be held on 4/12/19 at the Hyatt in New Brunswick. Christine will be co-presenting with Stephanie Murphy on Soil Health. Martha Maxwell-Doyle will also be presenting at the event.
 - I. Becky Laboy submitted her resume and a letter to the Board for consideration.
 - J. Christine Raabe presented to the Board a report and the results from a survey conducted by the District Audit Committee from the SSCC based on district operations.
- VIII. TREASURY REPORT** –
The monthly report for January 2019 showed total holdings \$3,752,815.66. February 2019 showed total holdings of \$3,763,564.59. A motion to accept the report was made by Tony DiLodovico, seconded by Dr. Michael Gross. Roll call vote: unanimous.

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IX. BILLS AND CLAIMS –

January monthly Chapter 251 disbursements were \$95,993.77. General account disbursements were \$615.00. February monthly Chapter 251 disbursements were \$84,898.51. General account disbursements were \$657.72. A motion to accept the report was made by Martha Maxwell-Doyle, seconded by Dr. Michael Gross. Roll call vote: unanimous.

X. REPORTS OF STANDING COMMITTEES –

Education update –See attached report from Becky Laboy, Education Outreach Specialist.

XI. REPORTS OF SPECIAL (AD HOC) COMMITTEES – Tony DiLodovico reported an update on the proposed DEP Stormwater rules, new rules adopted based on comments and issues. John Showler made a presentation on the regulation of farms and mentioned that Districts will most likely be seeing more farm plans. The Stormwater Utility bill has been signed by the Governor granting counties and municipalities the authority to collect fees to manage Stormwater. Christine Raabe added that with regard to the implementation of the Soil Restoration law, John Showler requested that all the Districts provide him with an estimate of the number of sites that have had implemented. Jean provided this information and the OCSCD will continue tracking these sites on our database.

XII. CHAPTER 251 –

- A. The Board moved to approve the Chapter 251 certified and re-certified plans. Motion to approve made by Dr. Michael Gross and seconded by Tony DiLodovico. Roll call vote: unanimous.
- B. Approval of the Enforcement of SESC ordinances by exempt municipality Long Beach Township report for calendar year 2018. Motion to approve the report made by Dr. Michael Gross, and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous. Jean Baluski noted that Jessica Pinto has taken over the responsibility of the exempt municipality enforcement on behalf of the District.
- C. SCD#16547; Sebbag; Block 13601, Lot 10; Jackson Township issued a Stop Work Order on 1/28/19.
- D. SCD#16946; Appolo Homes, LLC Subdivision; Block 104, Lot(s) 53.16 & 60; Lakewood Township rescinded the Stop Work Order on 1/31/19.

XIII. OLD BUSINESS –

- A. The Cape-Atlantic Soil Conservation District shared service is working out very well. The agreement is flexible to allow more assistance if/when needed.
- B. Plans to move forward for a timeclock are underway and an ADP representative is scheduled to come in and meet with Christine, Jean and Donna for a demonstration of the system.

XIV. NEW BUSINESS –

- A. Approval of the South Jersey Resource Conservation & Development Council (SJRCDC) FY19 membership dues of \$300.00. Motion to approve made by Tony DiLodovico, Dr. Michael Gross seconded. Roll call vote: unanimous.
- B. Approval of NJACD 2019 Association Dues of \$850.00. Motion to approve made by Dr. Michael Gross, seconded by Martha Maxwell-Doyle. Roll call vote: unanimous with the exception of Tony DiLodovico who abstained from the vote.
- C. Announcement of the SSCC and NJACD 2019 Regional Supervisor Meeting. Registrations have been submitted.
- D. The 319h grant applications to NJDEP are still pending approval. The District hopes to be informed by the end of March.
- E. The Barnegat Bay Partnership agreement/subcontract details are still in discussion.
- F. Approval of the FY20 Draft Budget. Motion to accept made Tony DiLodovico, seconded by Dr. Michael Gross. Roll call vote: unanimous.

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XIV. NEW BUSINESS – continued

- G. Review and approval of the FY20 Annual Plan of Operation tabled to the next meeting. Motion to table made by Tony DiLodovico, seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.
- H. A “training exchange” agreement has been made between Freehold Soil Conservation District (FSCD) and OCSCD for Inspector/Reviewer training. Scheduled dates are April 18th at the Ocean District and April 23rd at the Freehold District.
- I. Christine Raabe presented an idea to work with county parks and open space to do more on conservation work and explore how the District can fit in to Ocean County Natural Lands Trust.

XV. OTHER ANNOUNCEMENTS - None

- XVI. EXECUTIVE SESSION –** Motion to go into Executive Session at 8:53 a.m. made by Martha Maxwell-Doyle, seconded by Tony DiLodovico. Roll call vote: unanimous. Motion to approve the January 17, 2019 Executive Session meeting minutes made by Dr. Michael Gross, seconded by Tony DiLodovico. Roll call vote: unanimous. Motion to close the Executive Session at 8:55 a.m. made by Tony DiLodovico, seconded by Dr. Michael Gross. Roll call vote: unanimous.

XVII. ANNOUNCEMENT OF NEXT DISTRICT MEETING – May 16, 2019

XVIII. ADJOURNMENT –

The meeting was adjourned at 8:58 a.m. Move for adjournment made by Martha Maxwell-Doyle, seconded by Tony DiLodovico. Roll call vote: unanimous.

Respectfully submitted,

Christine R. Raabe
District Director

CRR: dc

Dr. Michael Gross, Secretary