

OCEAN COUNTY SOIL CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
714 LACEY ROAD, FORKED RIVER, NJ 08731
March 15, 2018 – FY 18

I. CALL TO ORDER – The meeting was called to order by Dr. William Pollock at 8:02 am. Dr. William Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. Present were:

Supervisors: Dr. William Pollock, Chairman, Tony DiLodovico, Vice Chairman, Dr. Michael Gross, Secretary, and Charlene Costaris, Treasurer

Absent: Martha Maxwell-Doyle

Others: Bianca DiazDeliz, Natural Resources Conservation Service (NRCS), Christine Raabe, District Director, Kerry Jennings, Assistant District Director, and Jean Baluski, Office Manager from Ocean County Soil Conservation District (OCSCD).

II. FLAG SALUTE – Dr. William Pollock led the salute to the flag of the United States of America.

III. AGENDA – Motion to approve the Agenda for today’s meeting with two additions amend XII add Stop Work order SCD#16946 and XVI. Discuss optional overtime. Motion made by Tony DiLodovico and seconded by Dr. Michael Gross. Roll call vote: unanimous.

IV. MINUTES – The January 18, 2018 District Meeting Minutes were approved after the minor changes were made motion by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous

V. REPORTS TO BOARD –

- A. Bianca Diaz-Deliz, Natural Resources Conservation Service (NRCS), reported that open sign up for the Conservation Stewardship Program (CSP) deadline is 3/16/18. NRCS has received 3 farm bills 2 are pending and one is eligible at this time there are no funds allocated for these programs. 10 applications so far for Ocean County: Ten Environmental Quality Incentives Program (EQIP). Open contracts: Two EQIP 2015, One EQIP 2016, One EQIP/ Regional Conservational Partnership Program (RCPP) 2016, and Three for EQIP 2017. There are two applications for EQIP 2018. There are five State Cost Share applications.
- B. Tony DiLodovico stated that NJACD will introduce Coastal issue at the next SSCC meeting. A resolution was proposed to have a Farm Bill requesting oyster shells to be used instead of stone for stabilization. The Soil Restoration Standards self-testing form requirement change because the new Deputy Attorney General has decided that the District must verify it has been done. Waiting for the directive from Frank Minch, Executive Secretary, State Soil Conservation Committee (SSCC) Frank will put together a guidance memo for the Districts.

VI. CORRESPONDENCE –

- A. Frank Minch, Executive Secretary, State Soil Conservation Committee (SSCC) New Jersey Department of Agriculture (NJDA) Supervisor Regional Meeting 3-20-18 at Villa Mannino.- (online registration)
- B. Letter dated 1/25/18 from Arthur Williams III regarding the good work done last October by Jean Baluski, Erosion Control Specialist.
- C. Email dated 1/25/18 from John Sweeney stating that Brittany Moore, Inspector I, OCSCD was pleasant, professional, and helpful.
- D. Letter from Cape Atlantic SCD Board Re: request for formal training to all SCD field staff for the soil restoration and compaction requirements to SSCC. The OCSCD Board motion to send a similar letter to the SSCC, Doug Fischer, Agriculture Secretary, and Cape Atlantic SCD was made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- E. Rutgers Cooperative Extension of Ocean County –Standard Operating Procedure on Penetrometer & webpage on compaction.

VII. TREASURY REPORT- Motion to discuss Treasury Report was made by Dr. Michael Gross and seconded by Tony DiLodovico. Roll call vote: unanimous. The monthly report for January 2018 showed total holdings of \$4,002,837.52 and February 2018 showed total holdings of \$4,024,449.17. A motion to accept the report was made by Tony DiLodovico and seconded by Dr. Michael Gross. Roll call vote: unanimous.

VIII. BILLS AND CLAIMS – January 2018 Chapter 251 disbursements were \$70,791.65. General account disbursements were \$1580.00. Chapter 251 February 2018 disbursements were \$89,781.82, General account disbursements were \$180. A motion to accept the report was made by Tony DiLodovico and seconded by Dr. Michael Gross. Roll call vote: unanimous.

MINUTES
BOARD OF SUPERVISORS' MEETING
March 15, 2018
PAGE 2

IX. REPORTS OF STANDING COMMITTEES –

- A. Education update – See attached report from Becky Laboy, Education Outreach Specialist, and OCSCD.

X. REPORTS OF SPECIAL (AD HOC) COMMITTEES – None.

XI. PUBLIC COMMENTS – None.

XII. CHAPTER 251 –

- A. The Board moved to approve the Chapter 251 certified plans. Motion to approve made by Charlene Costaris, and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- B. Motion to Approve the Enforcement of SESC ordinances by exempt municipalities report for calendar year 2017. Made by Tony DiLodovico, and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- C. SCD#8562; Apollo Road Subdivision; block 104, Lots 47,53,55,56 & 61; Lakewood Township, issued a Stop Work Order on 1/24/18.
- D. SCD#16946; Apollo Homes, LLC - Subdivision; block 104, Lots 53.16 & 60; Lakewood Township, issued a Stop Work Order on 3/13/18.
- E. SCD# 11923 State Liquors Site Plan – expired plan & letters received. The applicant has until April 15, 2018 to comply.

XIII. OLD BUSINESS –

- A. Roundtable Program April 18, 2018 registration online.

XIV. NEW BUSINESS –

- A. Burlington County Soil Conservation District contractor training on 2/22/18. Brittany Moore, Inspector I, OCSCD, Kristin Adams, Inspector I, OCSCD, Rebecca French- Mesch, Inspector I, and Ramon Mejia, Intern, OCSCD attended the cost was \$25 each.
- B. Motion to approve the South Jersey Resource Conservation & Development Council (SJRCDC) requesting 2018 Dues \$300. Motion to approve made by Tony DiLodovico and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- C. Motion to approve New Jersey Association of Conservation Districts (NJACDC) is requesting annual dues of \$750. Motion to approve made by Dr. Michael Gross and seconded by Charlene Costaris. Roll call vote: 3-1, Tony DiLodovico abstains.
- D. Motion for Approval of the FY19 Draft Budget made by Tony DiLodovico and seconded by Dr. Michael Gross. Roll call vote unanimous.
- E. Motion to approve the FY19 Annual Plan of Operation. Motion to approve made by Tony DiLodovico and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- F. Motion to approve the Experience Jersey-Friendly Yards at the Lighthouse Center Grant. (Watershed Institute) made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- G. Kenneth Sicknick letter of resignation dated 3/12/18.
- H. Nina Anuario, Senior Vice President, Ocean First Bank Proposal to offer 1% interest on all accounts and no fees and the government accounts are protected by Governmental Unit Deposit Protection Act (GUDPA) which is insurance that 100% protect the bank accounts.
- a. Motion to open a Payroll checking account at Ocean First Bank was made by Dr. Michael Gross and seconded by Charlene Costaris. Roll call vote: unanimous.
- b. Motion to strategize on how to set up our reserves & bank accounts with Ocean First. Charlene Costaris and Tony DiLodovico to assist in this process. Motion made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- I. Christine will attend the Certified Public Manager Program in the fall 2018 in Freehold. If the Class is not available in Freehold Christine will wait until it is.
- J. Motion to hire four new Inspectors and one Clerical person made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- K. Motion to change payroll companies from Paychex to ADP. Motion to approve made by Dr. Michael Gross, and seconded by Charlene Costaris. Roll call vote: unanimous.
- L. Motion to approve option one hour a day overtime and no more than 39 hours per week as needed for staff. Motion made by Charlene Costaris and seconded by Tony DiLodovico. Roll call vote: unanimous.

XV. OTHER ANNOUNCEMENTS- None

MINUTES
BOARD OF SUPERVISORS' MEETING
March 15, 2018
PAGE 3

XVI. EXECUTIVE SESSION – Motion to go into Executive Session at 9:55 AM made by Tony DiLodovico and seconded by Charlene Costaris. Roll call vote: unanimous.
Motion to close the Executive Session at 9:59 AM made by Charlene Costaris and seconded by Tony DiLodovico. Roll call vote: unanimous.

XVII. ANNOUNCEMENT OF NEXT DISTRICT MEETING – May 17, 2018.

XVIII. ADJOURNMENT - The meeting was adjourned at 10:00 A.M. Move for adjournment made by Charlene Costaris, and seconded by Dr. Michael Gross. Roll call vote: unanimous

Respectfully submitted,

Christine R. Raabe,
District Director

CRR: jb

Michael Gross, Secretary