

OCEAN COUNTY SOIL CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
714 LACEY ROAD, FORKED RIVER, NJ 08731  
March 16, 2017 – FY 17

**I. CALL TO ORDER** – The meeting was called to order by Dr. William Pollock at 8:08 am. Dr. William Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. Present were:

**Supervisors:** Dr. William Pollock, Chairman, Dr. Michael Gross, Secretary, and Charlene Costaris, Treasurer.  
Tony DiLodovico, Vice Chairman arrived at 8:10am.

**Others:** Doug Hoffman, Natural Resources Conservation Service (NRCS), Christine Raabe, District Director, Kerry Jennings, Assistant District Director, Chuck Collins, Resource Conservationist, and Jean Baluski, Office Manager from Ocean County Soil Conservation District (OCSCD). David Friedman, Public

**II. FLAG SALUTE** – Dr. William Pollock led the salute to the flag of the United States of America.

**III. AGENDA** – Motion to approve the Agenda for today's meeting. Motion made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.

**IV. MINUTES** – The January 19, 2017 District Meeting Minutes were approved motion by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous

**V. REPORTS TO BOARD** –

- A. Doug Hoffman, Natural Resources Conservation Service (NRCS), No formal report, Press release No: FY17-19 Federal Funding Available to Restore American Black Duck Habitat on Ag Lands. NRCS are taking EQUIP applications for help protecting wildlife. State Cost Sharing Plan -NRCS is discussing the technical assistance role with New Jersey Department Agriculture (NJDA) no update at this time. The Districts are the lead on the State Cost Share Program and all applications receive will be sent to the State Soil Conservation Committee (SSCC) for approval. There are two Funds, soil & water conservation & deer fencing for preserve farms only. The deer fencing applications are due March 23, 2017. All information is on the SADC website.
- B. Tony DiLodovico, State Soil Conservation Committee (SSCC) Member stated the 290 Rules Chapters 1-4 will expire at the end of this year. Any revisions are due to the Governor's office by July 2017. The 290 rules are the regulations for Chapter 251 not the Soil Erosion & Sediment Control standards. The areas looked at are enforcement, single family, and Department of Environment Protection infiltration rules.

**VI. CORRESPONDENCE** –

- A. Frank Minch, Executive Secretary, SSCC, NJDA Memo 2/8/17 SADC Cost-Share Programs.
- B. Supervisor Regional Meeting 3-27-17 at Villa Mannino. - (online registration). Tony DiLodovico will be speaking at the meeting. All Board Members above and Christine will attend. Christine will ask Martha Maxwell-Doyle.
- C. New Jersey Association of Conservation Districts (NJACD) is requesting solicitation of sponsors for the 2017 Envirothon.
- D. Other: Frank Minch, Executive Secretary, SSCC has notified the districts that David Earl from the Department of Transportation(DOT) has retired and the DOT has new guidelines and coordination for DOT projects.

**VII. TREASURY REPORT**- Motion to discuss Treasury Report was made by Tony DiLodovico and seconded by Dr. Michael Gross. Roll call vote: unanimous.

The monthly report for January 2017 showed total holdings of \$3,735,561.60 and February 2017 showed total holdings of \$3,759,048.32. A motion to accept the report was made by Tony DiLodovico and seconded by Dr. Michael Gross. Roll call vote: unanimous.

**VIII. BILLS AND CLAIMS** – January 2017 Chapter 251 disbursements were \$121,022.62, General account disbursements were \$7473.00. Chapter 251 February 2017 disbursements were \$80,821.90, General account disbursements were \$88.88. A motion to accept the report was made by Charlene Costaris and seconded by Tony DiLodovico. Roll call vote: unanimous.

**IX. REPORTS OF STANDING COMMITTEES** –

- A. Education Update - see attached report.

**X. REPORTS OF SPECIAL (AD HOC) COMMITTEES** – None.

**XI. PUBLIC COMMENTS** – Open for public comment made by Tony DiLodovico and seconded by Charlene Costaris.

David Friedman wanted to thank Rob Tunstead, NRCS & OCSCD, all involve getting the subaqueous soil survey completed and accessed. David Friedman is looking for 301 Funds for dunes stabilization, dune fencing, and other similar activities. He is hoping the District would be able to get more funding to do outdoor classroom programs in the Barnegat Bay watersheds. Also to David Friedman commented on the Basin Inspection Proposal and stated the most important part is to verify the basins were built properly so there are no issues. Close Public comment made by Tony DiLodovico and seconded by Charlene Costaris. Roll call vote: unanimous.

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**XII. CHAPTER 251 –**

- A. The Board moved to approve the Chapter 251 certified plans. Motion to approve made by Dr. Michael Gross, and seconded by Charlene Costaris. Roll call vote: unanimous except for Tony DiLodovico wishes to recuse himself from plan SCD#17511 Sheav in Lakewood
- B. Motion to approve the Enforcement of SESC ordinances by exempt municipalities report for calendar year 2016. A motion was made by Charlene Costaris and seconded by Tony DiLodovico. Roll call vote: unanimous.
- C. H x H Database update – There is a Sub-committee has formed to look at the Basin Inspection. NJDEP is requiring that all municipalities inventory, inspect, and ensure maintenance of all basins in their township. John Showler proposal is that the District, have a written MOU with the Municipalities for a set fee to inspect these basins.
- D. Permit Extension Act is expiring on 6-30-17.

**XIII. OLD BUSINESS –**

- A. Motion to accept Audit Proposal from NIGHTLINGER, COLAVITA & VOLPA, and P.A. for FY17 Audit. Motion was made by Charlene Costaris and seconded by Tony DiLodovico. Roll call vote: unanimous.
- B. Inspection I- 15 Applicants applied, 7 Applicants to take the practicum test. Five out of the seven applicants will be interview. OCSCD will be hiring two new inspectors.
- C. Roundtable Program April 19, 2017 43 people have already registered online.

**XIV. NEW BUSINESS –**

- A. Motion to approve Resolution – Chapter 48, P.L. 1999 SHBP/SEHBP Participating Employer Payment of Post-Retirement Medical Costs. Employees hired after 4-1-17 need to have 15 years with the District & 25 years with the pension system. Motion made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- B. Burlington County Soil Conservation District contractor training was on March 9, 2017. Ken Sicknick, Inspector I, OCSCD, Jessica Blanchard, Inspector I, OCSCD and Becky Laboy, Education Outreach Specialist, OCSCD attended and thought it was worth having the training.
- C. Motion to approve South Jersey Resource Conservation & Development Council (SJRCDC) requesting 2017 Dues \$300. Motion made by Tony DiLodovico and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- D. Motion to approve New Jersey Association of Conservation Districts (NJACD) is requesting all Districts contribute \$500 to the Envirothon. Motion made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous except for Tony DiLodovico abstained.
- E. Motion to approve New Jersey Association of Conservation Districts (NJACD) is requesting annual dues of \$750. Motion made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous except for Tony DiLodovico abstained.
- F. Motion to approve the amended FY17 Budget the payroll salaries figured enter was the net pay amount instead of the gross amount. The expense item payroll salary was adjusted and the income item SESC fee was adjusted. Motion made by Tony DiLodovico and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- G. Motion to approve FY18 Budget. Motion made by Charlene Costaris and seconded by Tony DiLodovico. Roll call vote: unanimous.
- H. Motion to approve FY18 Annual Plan of Operation. Motion made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- I. Barnegat Bay Partnership new grant.
- J. Ocean County 319h Grant ends 7/17/17. Motion to approve continuing using Subcontractor Howard Smith. Motion made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- K. Motion to approve replacing Liberty Mutual Insurance with Selective Insurance for the Workmen's Comp Insurance Motion made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.

**XV. OTHER ANNOUCEMENTS- None**

**XVI. EXECUTIVE SESSION –** Motion to go into executive session at 9:35 AM made by Dr. Michael Gross and Seconded by Charlene Costaris. Roll call vote: unanimous.

**XVII. ANNOUNCEMENT OF NEXT DISTRICT MEETING – May 18, 2017**

**XVIII. ADJOURNMENT -** The meeting was adjourned at 9:45 A.M. Move for adjournment made by Dr. Michael Gross, and seconded by Charlene Costaris. Roll call vote: unanimous

Respectfully submitted,

Christine R. Raabe,  
District Director

CRR: jb